



Women and Families Center Sexual Assault Crisis Services Volunteer Agreement

Volunteers for Sexual Assault Crisis Services (SACS) play a vital role in supporting survivors of sexual violence and preventing future violence in our community. Volunteers who complete 40 hours of training, pass an written exam with a minimum score of 80%, and a mock phone call become Certified Sexual Assault Crisis Counselors and may staff the hotline and provide prevention services.

As a Certified Sexual Assault Crisis Counselor with Women and Families Center, you are authorized to provide services for clients of the agency and to represent WFC on official agency business as directed. Certification covers only volunteer activities sanctioned and authorized by the Women and Families Center.

As a volunteer with WFC SACS you agree to:

- Abide by all WFC Policies and Procedures.
- Uphold the principles of empowerment and feminism while providing services to clients.
- Ensure confidentiality of client information as outlined in Connecticut General Statute 52-146k and WFC SACS Confidentiality Policy.
- Provide immediate response to the hotline, as the first point of contact.
- Take hospital and police accompaniment calls within our service area.
- During each volunteer shift: remain in the state, within 45 minutes of hospitals in SACS' service area, be available to be contact during all hours of the shift, respond to calls in a timely manner and maintain sobriety.
- Complete a shift report to the hotline by noon the next business day, reporting all calls taken on the shift.
- Apprise the Volunteer Coordinator of Sexual Assault Crisis Services of changes in contact information.
- Take at least 2 shifts per month.
- Participate in periodic volunteer meetings.
- Complete 6 hours of annual retraining in order to maintain Certification.

I have received the Volunteer Agreement of Women and Families Center Sexual Assault Crisis Services. I understand that any violation of this agreement may result in corrective action up to and including termination.

Signed

Date

Print Name

Director of Sexual Assault Crisis Services

Date